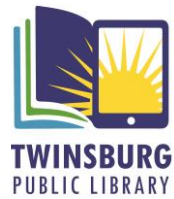


Twinsburg Public Library  
Board of Trustees Meeting  
July 16, 2025 6:00 pm



**Present:** President Suzanne Hawthorne-Clay, Vice President Matt Cellura, Secretary Sam Taylor, Mark Durbin, Mary Johnson, Becki Kovach, and Holly Toth.

**Also Present:** Director Laura Leonard, Assistant Director Cari Dubiel, and Fiscal Officer Kile Byington.

**Call to Order:** President Suzanne Hawthorne-Clay called the meeting to order at 6:00 p.m.

**Minutes of Last Meeting:** Sam Taylor moved to approve the June 18, 2025 regular meeting minutes. Matt Cellura seconded the motion. The motion was approved.

**President's Report:** None

**Fiscal Officer Kile Byington Reported:**

- Discussed revenue and expenditure updates. Recommended revised appropriations for the General Fund to reflect the amount of the anticipated PLF shortfall. The decrease of \$35,000 should not affect programming and services through 2025.
- ALIS renovation continues to run well from the financial perspective.

**June 2025 Fund Balances**

General Fund	1,039,902.97
Friends Fund	14,849.35
Building and Repair Fund	1,017,908.22
Technology Fund	79,393.79
<b>Total All Funds</b>	<b><u>2,152,054.33</u></b>

**Mark Durbin moved to approve the June 2025 Financial Report. Mary Johnson seconded the motion. A roll call vote was taken and passed:**

Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mrs. Kovach, Mrs. Johnson, Dr. Taylor, Mrs. Toth

Absent: None

**Director Laura Leonard Reported:**

- Lawler continues to keep on schedule with the renovation project. One issue that came up is the improvement of the appearance of the spray foam in the ceiling. They have been very responsive to questions and potential issues. Thankfully the floor grinding in the old meeting room 4 was not as disruptive to the public as first thought.
- New Bissell Local History Room chairs and electronic plugs and Acquisitions office partitions and chairs have been installed.
- Wendi Dines has been hired as a new page.
- With donations from an individual and the Twinsburg Garden Club, we reached our goal of \$6,642 for the summer lunches program.
- Mark Durbin and Laura drove the Bookmobile in the July 4<sup>th</sup> parade and handed out candy provided by the Friends.
- Laura responded to a patron who was concerned about the State Library's advocacy measures.

Committee Reports:

**Building and Grounds:** None.

**Personnel:** Met July 16, 2025 at 4:00 pm. Discussed performance appraisals for the Director and Fiscal Officer. Discussed benefits analysis presented by the Fiscal Officer. Discussed medical benefits for 2026 to address benefits survey responses.

**Finance:** None

**Friends of the Library:** Next meeting on July 23, 2025 at 4:30 p.m.

**Library Foundation:** Met on July 14, 2025. Discussed plans for the Legacy Tree unveiling. Picnic at the Barn is August 3<sup>rd</sup> at 2:00 p.m. The Foundation Experience will be November 13, 2025.

**Unfinished Business:** None

**New Business:** None

**Matt Cellura moved** to amend Consent Agenda item 2025-18 to read Accept Revised General Fund Appropriations Approval as presented, totaling \$4,458,550. Becki Kovach seconded. The motion was approved.

**Consent Agenda**

2025-17 Accept donations for Summer Lunches on the Go program from the Twinsburg Garden Club for \$500 and Diane Zupan for \$25.

2025-18 Accept Revised General Fund Appropriations Approval as presented, totaling \$4,458,550.

**Sam Taylor moved to approve. Holly Toth seconded. A roll call vote was taken and passed:**

Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mrs. Kovach, Mrs. Johnson, Dr. Taylor, Mrs. Toth

Absent: None

**Mary Johnson moved** to adjourn at 6:38 p.m. Becki Kovach seconded. The motion was passed.

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President

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Secretary