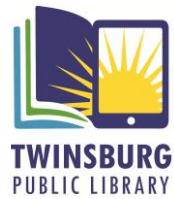


Twinsburg Public Library
Board of Trustees Meeting
July 15, 2026 6:00 pm



Present: President Suzanne Hawthorne-Clay, Vice President Matt Cellura, Mark Durbin, Mary Johnson, and Holly Toth

Absent: Becki Kovach, Sam Taylor

Also Present: Director Laura Leonard, Fiscal Officer Kile Byington, Assistant Director Cari Dubiel, Acquisitions and Processing Manager Heidi Brown-Beuck, and Administrative Assistant Jill Liepins.

Call to Order: President Suzanne Hawthorne-Clay called the meeting to order at 6:06 p.m.

Minutes of Last Meeting: Mark Durbin moved to approve the June 17, 2026 regular meeting minutes. Holly Toth seconded the motion. Mary Johnson abstained. The motion was approved.

Correspondence: Thank you note from one candidate to Personnel Committee members.

President's Report: None

Fiscal Officer Kile Byington Reported:

- General Revenue fund down 3.7% for first half of 2026, most of which was a decrease in the PLF. Expenditures are also down about 3.5%.
- Auditor emailed request for additional information/clarification. Will gather information and respond back.
- Presented and discussed Fiscal Officer monthly and annual duties and timeline. Will present a Time Study at a future board meeting.

June 2026 Fund Balances

General Fund	993,967.58
Friends Fund	21,775.08
Building and Repair Fund	387,910.95
Technology Fund	50,960.99
Total All Funds	<u>1,454,614.60</u>

Matt Cellura moved to approve the June 2026 Financial Report. Mary Johnson seconded the motion. A roll call vote was taken and passed:

Yes: Mr. Cellura, Dr. Hawthorne-Clay, Mr. Durbin, Mary Johnson, Holly Toth

Absent: Mrs. Kovach, Dr. Taylor

Director, Laura Leonard Reported:

- Heidi Brown-Beuck, Acquisitions and Processing Manager, discussed how her department processes items including ordering, receiving, cataloging, repairing, discarding and more.
- The Library is hosting the Legislative Breakfast on August 13th from 8:30 – 9:30 am.
- Open Mic on the Square was cancelled due to extreme heat.
- Attended July 4th Reminderville parade. Mark Durbin drove the bookmobile.
- Meg Babin has been selected for the Children's/Outreach position. An external candidate will take the full time Children's Associate position.
- Working with Beth Slade and 9 members of the Battle of the Books team. The competition is Monday, July 27th at 6:30 pm at the Akron Summit County Library Main Branch.

- Lawler Construction will replace ceiling tiles in the vestibule and add lighting to highlight the Foundation Legacy Tree.
- Jeremy Stapleton, a local entrepreneur, will be detailing the interior of the bookmobile in August.
- Presented vehicle purchase report. After gathering quotes and reviewing potential vehicles for outreach and conferences, we have chosen a 2027 Chevy Traverse LT that we will purchase from Tim Lally Chevrolet.

Committee Reports:

Building and Grounds: None

Personnel: Mark Durbin reported: After interviewing 5 candidates, there are two finalists that will be interviewed by the entire board and staff managers. Details will be provided once we have more information.

Finance: None

Friends of the Library: Mary Johnson reported: Tabby has been working with Library staff selecting books from the Friends Shop to replace or add items in the Library's collection, saving the Library over \$19,000 in 2026.

Library Foundation: Holly Toth reported: Discussed covering all maintenance cost for the new outreach vehicle beginning in 2027. The Experience tickets will go on sale August 12th. Foundation will be at the Olde Thyme Fayre in September.

Unfinished Business: None

New Business: None

CONSENT AGENDA:

2026-22 Motion to accept the donation of \$42,250.00 from the Foundation of the Twinsburg Public Library for the purchase of a 2027 Chevrolet Traverse LT from Tim Lally Chevrolet, to be used for outreach visits, supply pickup, and conference attendance by the staff and Board of Trustees of the Twinsburg Public Library and further authorizes the Library Director to execute all documents necessary to complete the purchase of said vehicle.

2026-23 Allow appropriation transfer of \$1,500 from 57000-57999 Other to 52000-52999 Supplies.

2026-24 Accept a \$100 donation for the Summer Lunches on the Go program from Teresa Morrison.

2026-25 Accept a \$1,500 donation from the Foundation of the Twinsburg Public Library to the *General Fund account: Outreach Training and Travel* for the attendance of Outreach Associate Kaitlin Walker to the Association of Bookmobile and Outreach Services Conference in October of 2026 in Columbus.

Matt Cellura moved. Mary Johnson seconded. A roll call vote was taken and passed:

Yes: Mr. Cellura, Dr. Hawthorne-Clay, Mr. Durbin, Mary Johnson, Holly Toth

Absent: Mrs. Kovach, Dr. Taylor

Mary Johnson moved to adjourn at 7:11 p.m. Mark Durbin seconded. The motion was approved.

President

Secretary